CHECKLIST: FIVE ITEMS TO COVER
BEFORE EMBARKING ON YOUR DIGITAL TRANSFORMATION JOURNEY

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Technology advances at an unprecedented rate and new game-changing capabilities are pushing companies to do more, better and faster.

But have you taken the time to review your organization's ability to manage and control spending on these new digital technology tools: mobile devices, virtual networks, cloud computing and more? By overlooking some of the most fundamental aspects of your organization's IT expense management program, you miss out on valuable opportunities to optimize – and end up creating issues and delays impeding or hindering your next digital transformation project.

We get it: the basics might not be exciting. But they're integral to transformation success.

Without a stable foundation to build from, organizations stress or break their infrastructure, or overworked IT team, for the needed long-term, transformative growth. Many of the up-and-coming, bleeding edge advancements rely on five basic requirements and principles to function.

Ask yourself these important questions and see if you can check off five technology expense management fundamentals:

1 **Inventory Accuracy -** Does your organization have a way to easily track circuits, how many mobile devices are currently in-use and what they are used for? This is one way to establish baseline measurements for current network capacity and capabilities so that new funds are appropriately allocated.

2 **Contract Discipline -** Have your contractual agreements undergone a careful review? Start here to understand what services you're still under contract for, what services are expiring, where new agreements are needed to capture savings and where to source for new services.

3 **Spend Visibility -** Do your business and end-users understand what costs are attributed to what services? Getting a clear perspective on expenses empowers them to plan for and control costs with improved accuracy.

4 **Efficient Change Management -** How are you notified of a change request? How do you follow up on orders and installs that are past due? You need an efficient request work-flow that provides clear pathways for financial approval and is integrated with the inventory. That way, you avoid lengthy delays in your new technology roll-out.

5 **A Flexible TEM (Technology Expense Management) Partnership -** Has your TEM provider supported others through a digital transformation journey? Your vendor should swiftly adjust their priorities to reflect your company's evolving circumstances and goals. Ideally, they grow with you.

MDSL has a proven track record of helping enterprises get their technology management under control – and we know it all starts with the right foundation. We can ensure no stone is left unturned.

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